



LOURDES A. LEON GUERRERO  
Governor

JOSHUA F. TENORIO  
Lieutenant Governor

# DEPARTMENT OF YOUTH AFFAIRS

Dipåttamenton Asuntõn Manhoben

Government of Guam

P.O. Box 23672

Barrigada, Guam 96921

Tel: (671)735-5010 Fax: (671)734-7536



MELANIE W. BRENNAN  
Director

KRISINDA C. AGUON  
Deputy Director

## MEMORANDUM

**TO:** Honorable Speaker Tina Muña Barnes

**FROM:** Director, Department of Youth Affairs

**DATE:** January 25, 2019

**SUBJECT:** 1<sup>st</sup> Quarter FY2019 Prior Year Obligation

*Buenas!* Pursuant to 5 GCA §10306, please be advised, that the Department of Youth Affairs has the following prior year obligation payments for unpaid hazardous hours worked during FY2016, for pay periods July 9, 2016, July 23, 2016, August 6, 2016, and August 20, 2016. Authorization to pay out the hazardous hours is pursuant to P.L. 34-116, Chapter V, Section 1 (q) (3) and to be paid from DYA's FY2018 general fund appropriations up to \$39,000.

Please see the attached supporting documents for this payout.


Payment per division are as follows:

| DIVISION                                     | AMOUNT PAID        |
|----------------------------------------------|--------------------|
| Director's Office                            | \$356.13           |
| Youth Development                            | \$7,847.50         |
| Youth Corrections                            | \$23,878.70        |
| Vocational Rehabilitation & Support Services | \$3,933.11         |
| <b>Total Amount Paid</b>                     | <b>\$36,015.44</b> |

An electronic submission of the stamp received copy of this report will be sent to [speaker@guamlegislature.org](mailto:speaker@guamlegislature.org), a copy to the Office of the Public Auditor at [admin@guamopa.com](mailto:admin@guamopa.com), and this report will also be posted on DYA's Government of Guam website at [www.dya.guam.gov](http://www.dya.guam.gov).

Should you questions or concerns, please contact me at 735-5010.

*Kon Respetu,*



Melanie W. Brennan  
*Krisinda C. Aguon*



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Peter Alexcis D. Ada  
 Director  
 Krisinda Calvo Aguon  
 Deputy Director

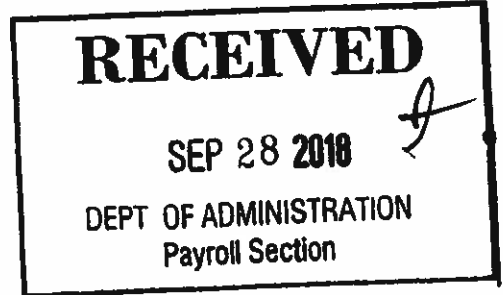
September 27, 2018

MEMORANDUM

**TO:** Director, Department Of Administration  
 Attn: Payroll Section

**FROM:** Director, Department of Youth Affairs

**SUBJECT:** Request Back-in Payment for Unpaid Hazardous Hours Worked



*Hafa Adai*, pursuant to P.L. 34-116 authorizing payment for Prior Year FY2016 Unpaid Hazardous Premium Pay, the Department of Youth Affairs (DYA) requests back-in pay for pay periods PPE-20 7/09/2016, PPE-21 7/23/2016, PPE-22 8/06/2016 and PPE-23 8/20/2016 as follows:

| Division<br>Premium Pay | PPE-20<br>7/09/2016 | PPE-21<br>7/23/2016  | PPE-22<br>8/06/2016   | PPE-23<br>8/20/2016 |
|-------------------------|---------------------|----------------------|-----------------------|---------------------|
| <b>2001-DO</b>          |                     |                      |                       |                     |
| Haz Reg                 | \$94.19             | \$81.81              | \$96.94               | \$83.19             |
| OT Haz                  | \$0.00              | \$0.00               | \$0.00                | \$0.00              |
| Haz Hol                 | \$0.00              | \$0.00               | \$0.00                | \$0.00              |
|                         |                     |                      |                       | <b>\$ 356.13</b>    |
| <b>2010-YD</b>          |                     |                      |                       |                     |
| Haz Reg                 | \$2208.32           | \$1063.42            | \$1979.79             | \$1812.51           |
| OT Haz                  | \$0.00              | \$0.00               | \$0.00                | \$0.00              |
| Haz Hol                 | \$0.00              | \$0.00               | \$0.00                | \$0.00              |
|                         |                     |                      |                       | <b>\$ 7,064.04</b>  |
| <b>2020-YCF</b>         |                     |                      |                       |                     |
| Haz Reg                 | \$4801.233          | \$5003.039           | \$5949.804            | \$6107.9235         |
| OT Haz                  | \$297.6615          | \$383.7315           | \$534.00              | \$237.18075         |
| Haz Hol                 | \$731.861           | \$613.197            | \$0.00                | \$0.00              |
|                         |                     |                      |                       | <b>\$ 24,659.63</b> |
| <b>2030-VRSS</b>        |                     |                      |                       |                     |
| Haz Reg                 | \$853.49            | \$929.21             | \$1024.25             | \$1019.09           |
| OT Haz                  | \$0.00              | \$0.00               | \$0.00                | \$6.18              |
| Haz Hol                 | \$31.424            | \$39.576             | \$0.00                | \$0.00              |
|                         |                     |                      |                       | <b>\$ 3,903.22</b>  |
|                         |                     | <b>Total Haz Amt</b> | <b>DO/YD/YCF/VRSS</b> | <b>\$ 36,012.91</b> |

Timesheets and rosters are attached.

Thank you for your attention to this matter

*Kon Respetu!*

Attachments

Peter Alexcis D. Ada



DYA: "It's all about youth helping youth"

1 (q) **DEPARTMENT OF YOUTH AFFAIRS (DYA)**

2 (1) Appropriation. The sum of Five Million Four Hundred Thirty-  
3 two Thousand Seven Hundred Thirty-two Dollars (\$5,432,732) is  
4 appropriated to the Department of Youth Affairs (DYA) for its operations for  
5 Fiscal Year 2019. This sum is composed of Five Million Three Hundred Fifty  
6 Thousand Six Hundred Sixty-one Dollars (\$5,350,661) from the General Fund  
7 and Eighty-two Thousand Seventy Dollars (\$82,070) from the Healthy  
8 Futures Fund.

9 **SUMMARY OF APPROPRIATION FUNDING SOURCE**

|    |                      |                    |
|----|----------------------|--------------------|
| 10 | GENERAL FUND         | \$5,350,661        |
| 11 | HEALTHY FUTURES FUND | \$82,070           |
| 12 | <b>TOTAL</b>         | <b>\$5,432,732</b> |

13 For information purposes only:

|    |                                |     |
|----|--------------------------------|-----|
| 14 | FEDERAL MATCHING GRANTS-IN-AID | \$0 |
|----|--------------------------------|-----|

15 **SUMMARY OF BASE OPERATIONAL APPROPRIATION**

|    |                                        |                    |
|----|----------------------------------------|--------------------|
| 16 | PERSONNEL OBJECT CATEGORIES (111-113)  | \$4,845,855        |
| 17 | OPERATIONS OBJECT CATEGORIES (220-290) | \$375,992          |
| 18 | UTILITIES OBJECT CATEGORIES (361-363)  | \$210,885          |
| 19 | CAPITAL OUTLAY (450)                   | \$0                |
| 20 | <b>TOTAL</b>                           | <b>\$5,432,732</b> |

21 Healthy Futures Fund - \$82,070 (111-113); \$0 (220-290); \$0 (361-363); \$0 (450)

22 (2) Youth Programs Appropriation. The sum of Three Hundred  
23 Thirty-two Thousand One Hundred Fifty Dollars (\$332,150) is appropriated  
24 from the General Fund to DYA for Fiscal Year 2019 to fund programs  
25 contracted out to non-governmental organizations for services to youths who  
26 are runaways, homeless, or victims of abuse.

Excerpt P.L. 34-116

1           (3) Authorization to Pay Prior Year Hazardous Pay.  
2       Notwithstanding any other provision of law, the Department of Youth Affairs  
3       may use up to Thirty-nine Thousand Dollars (\$39,000) of the sum  
4       appropriated to it in the Fiscal Year 2018 Appropriations Act for the payment  
5       of hazardous pay accrued in Fiscal Year 2016.

| Job Order # | DpDv Regular \$ | Employee Id | Employee Name          | Holiday \$ | Night Diff \$ | EMT \$ | Typhoon \$ | Nurse Pay \$ | OC 114 GC Hazard \$ | OC 115 GC Govt Cntd |        |
|-------------|-----------------|-------------|------------------------|------------|---------------|--------|------------|--------------|---------------------|---------------------|--------|
| 201018001   | 2010            | XXXXX4584   | BUGG, JANELLE C        |            |               |        |            |              | 125.44              | 1.82                |        |
| 201018001   | 2010            | XXXXX3095   | PAULINO, YVONNE M      |            |               |        |            |              | 131.18              | 1.90                |        |
| 201018001   | 2010            | XXXXX7952   | FLORES, TISHA T        |            |               |        |            |              | 498.50              | 7.23                |        |
| 201018001   | 2010            | XXXXX2610   | UBEDEI, ELIA M         |            |               |        |            |              | 339.68              |                     |        |
| 201018001   | 2010            | XXXXX6467   | TAITANO, ELENA GRACE R |            |               |        |            |              | 909.88              | 13.19               |        |
| 201018001   | 2010            | XXXXX9475   | ARTERO, GREGORIO PC    |            |               |        |            |              | 533.82              | 7.74                |        |
| 201018001   | 2010            | XXXXX9623   | DAMIAN, CARMEN A       |            |               |        |            |              | 671.33              | 9.73                |        |
| 201018001   | 2010            | XXXXX2583   | ONEDERA, SOLLIE T      |            |               |        |            |              | 602.86              | 178.50              |        |
| 201018001   | 2010            | XXXXX7917   | UNTALAN, VEONA A       |            |               |        |            |              | 190.24              | 2.76                |        |
| 201018001   | 2010            | XXXXX9669   | BUENDICHO, CORRINE T   |            |               |        |            |              | 334.08              | 98.92               |        |
| 201018001   | 2010            | XXXXX2688   | ALIG, FRED B           |            |               |        |            |              | 542.08              | 7.86                |        |
| 201018001   | 2010            | XXXXX4842   | BALAJADIA, ROBINETTE S |            |               |        |            |              | 638.69              | 9.26                |        |
| 201018001   | 2010            | XXXXX5939   | RESPLICIO, REBECCA J   |            |               |        |            |              | 558.27              | 8.10                |        |
| 201018001   | 2010            | XXXXX7830   | BORJA, JOELYN M        |            |               |        |            |              | 254.91              | 3.70                |        |
| 201018001   | 2020            | XXXXX3403   | WYNN, GABRIEL V        |            |               |        |            |              | 103.86              | 1.51                |        |
| 201018001   | 2020            | XXXXX3686   | UNCANGCO, GLENDA DA    |            |               |        |            |              | 421.56              | 6.11                |        |
| 201018001   | 2020            | XXXXX3685   | PEREIRA, ANGELICA A    |            |               |        |            |              | 228.13              | 3.31                |        |
| 201018001   | 2020            | XXXXX6474   | UNCANGCO, SUSAN O      |            |               |        |            |              | 706.23              | 11.86               |        |
| 201018001   | TOTALS:         |             |                        |            |               |        |            |              |                     | 7790.74             | 373.50 |

5100A182010E1001 DIV OF YOUTH DEVELOPMENT

*Labor 1013 ck dat-10/19/18*  
*Sablan, Barbara*  
*met 201018001*  
*356.13*  
*unable to print*  
*labor cost.*



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Run time: 15:15:17  
Run Id: 142

Department of Administration  
Labor Cost Distribution Report  
PPE date: 9/29/2018 Chk date: 10/12/2018

Page: 2  
Program: PAYU008

| Job Order # | DpDv | Emp       | Id | Employee Name          | Reg     | Ovrt | Holid | Night | Diff | EMT | Typhoon | Nurse | Pay | OC 114 | OC 115 |
|-------------|------|-----------|----|------------------------|---------|------|-------|-------|------|-----|---------|-------|-----|--------|--------|
|             |      |           |    |                        | Regular | Time | Day   |       |      |     |         |       |     | Hazard | Govt   |
|             |      |           |    |                        |         |      |       |       |      |     |         |       |     |        |        |
| 202018004   | 2010 | XXXXX9280 | 1  | QUINATA, DEL A         |         |      |       |       |      |     |         |       |     | 357.61 | 5.50   |
| 202018004   | 2020 | XXXXX7053 | 1  | NIMEISA, HERNIM A      |         |      |       |       |      |     |         |       |     | 432.87 | 6.28   |
| 202018004   | 2020 | XXXXX8400 | 1  | MARAVILLA, MARCELLA E  |         |      |       |       |      |     |         |       |     | 433.26 | 6.28   |
| 202018004   | 2020 | XXXXX0638 | 1  | SAN MIGUEL, ARLENE C   |         |      |       |       |      |     |         |       |     | 918.76 | 272.04 |
| 202018004   | 2020 | XXXXX9261 | 1  | NELSON, SHAWN J        |         |      |       |       |      |     |         |       |     | 750.77 | 10.89  |
| 202018004   | 2020 | XXXXX2700 | 1  | ORNELLAS, DONOVAN AC   |         |      |       |       |      |     |         |       |     | 463.25 | 6.72   |
| 202018004   | 2020 | XXXXX2698 | 1  | QUINTANILLA, BRANDON M |         |      |       |       |      |     |         |       |     | 533.46 | 7.74   |
| 202018004   | 2020 | XXXXX3403 | 1  | WYNN, GABRIEL V        |         |      |       |       |      |     |         |       |     | 340.08 | 4.93   |
| 202018004   | 2020 | XXXXX5034 | 1  | MICHAEL, CLARA         |         |      |       |       |      |     |         |       |     | 445.89 | 6.47   |
| 202018004   | 2020 | XXXXX7083 | 1  | AFAISEN, DANIEL WL     |         |      |       |       |      |     |         |       |     | 270.16 | 3.92   |
| 202018004   | 2020 | XXXXX7982 | 1  | MEEKS, BRANDON J       |         |      |       |       |      |     |         |       |     | 444.53 | 6.45   |
| 202018004   | 2020 | XXXXX8318 | 1  | CRUZ, BERMEN J         |         |      |       |       |      |     |         |       |     | 531.57 | 7.71   |
| 202018004   | 2020 | XXXXX9098 | 1  | TUDELA, STEPHEN E      |         |      |       |       |      |     |         |       |     | 836.85 | 247.79 |
| 202018004   | 2020 | XXXXX6759 | 1  | AGUERO, MAGDALENA P    |         |      |       |       |      |     |         |       |     | 388.32 | 114.98 |
| 202018004   | 2020 | XXXXX8113 | 1  | PATAWARAN, VIVIAN N    |         |      |       |       |      |     |         |       |     | 568.98 | 168.47 |
| 202018004   | 2020 | XXXXX2640 | 1  | BUENDICHO, EDWARD J    |         |      |       |       |      |     |         |       |     | 736.71 | 10.68  |
| 202018004   | 2020 | XXXXX5218 | 1  | CRUZ, THELMA M         |         |      |       |       |      |     |         |       |     | 553.82 | 8.03   |
| 202018004   | 2020 | XXXXX7745 | 1  | SALAS, MARYANN LG      |         |      |       |       |      |     |         |       |     | 625.58 | 9.07   |
| 202018004   | 2020 | XXXXX0026 | 1  | ADA, JOSEPH MIGUEL G   |         |      |       |       |      |     |         |       |     | 332.94 | 4.83   |
| 202018004   | 2020 | XXXXX6128 | 1  | UNTALAN, JEROME B      |         |      |       |       |      |     |         |       |     | 286.17 | 4.15   |
| 202018004   | 2020 | XXXXX6393 | 1  | CRUZ, REBECCA R        |         |      |       |       |      |     |         |       |     | 880.85 | 12.77  |
| 202018004   | 2020 | XXXXX9123 | 1  | LUBASAN, JOYCELYN T    |         |      |       |       |      |     |         |       |     | 708.99 | 10.28  |
| 202018004   | 2020 | XXXXX9826 | 1  | LAGUANA, VINCENT T     |         |      |       |       |      |     |         |       |     | 699.90 | 10.15  |
| 202018004   | 2020 | XXXXX1982 | 1  | MENDIOLA, RICHARD O    |         |      |       |       |      |     |         |       |     | 848.89 | 251.36 |
| 202018004   | 2020 | XXXXX8350 | 1  | SANTOS, BENEDETTE C    |         |      |       |       |      |     |         |       |     | 955.46 | 282.91 |
| 202018004   | 2020 | XXXXX4693 | 1  | CAMACHO, RONALD SA     |         |      |       |       |      |     |         |       |     | 725.22 | 10.52  |
| 202018004   | 2020 | XXXXX6697 | 1  | CASTILLO, JOHN ERIC M  |         |      |       |       |      |     |         |       |     | 365.20 | 5.30   |





Run date: 11/15/18  
 Run time: 15:15:17  
 Run id: 142

Department of Administration  
 Labor Cost Distribution Report  
 PPE date: 9/29/2018 Chk date: 10/12/2018

Page: 4  
 Program: PAYU008

| Job Order #                                                      | DDdy       | Employee Id    | Employee Name        | Regular \$    | Overtime \$ | Holiday \$ | Night Diff \$ | EMT \$              | Typhoon \$            | Nurse Pay \$ | OC 114 GC Hazard \$ | OC 115 GC Govt Cntrfb |
|------------------------------------------------------------------|------------|----------------|----------------------|---------------|-------------|------------|---------------|---------------------|-----------------------|--------------|---------------------|-----------------------|
| 203018002                                                        |            | 2030 XXXXX8410 | I TOVES, JEANNETTE C |               |             |            |               |                     |                       |              | 693.58              | 10.06                 |
| 203018002                                                        |            | 2030 XXXXX3537 | 1 DUENAS, JOSE S     |               |             |            |               |                     |                       |              | 228.29              | 3.31                  |
| 203018002                                                        |            | 2030 XXXXX8514 | 1 MIRANDA, BERTHA B  |               |             |            |               |                     |                       |              | 350.27              | 103.72                |
| 203018002                                                        |            | 2030 XXXXX4325 | 1 IGNACIO, ANITA M   |               |             |            |               |                     |                       |              | 425.95              | 6.18                  |
| 203018002                                                        |            | 2030 XXXXX2524 | 1 ARCEO, JENNIFER R  |               |             |            |               |                     |                       |              | 448.11              | 6.50                  |
| 203018002                                                        |            | 2030 XXXXX5680 | 1 BORJA, RAY S       |               |             |            |               |                     |                       |              | 253.60              | 3.68                  |
| 203018002                                                        |            | 2030 XXXXX6769 | 1 GUZMAN, JESSE J    |               |             |            |               |                     |                       |              | 405.76              | 5.88                  |
| 203018002                                                        |            | 2030 XXXXX8339 | 1 TAITINGFONG, DON P |               |             |            |               |                     |                       |              | 423.57              | 6.14                  |
| 203018002                                                        |            | 2030 XXXXX1999 | 1 VALDEZ, JEROME C   |               |             |            |               |                     |                       |              | 387.60              | 5.62                  |
| 203018002 TOTALS: 5100A182030E1002 DIV OF VOC REHAB & SUPPT SVCS |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
| Dept 20                                                          | TOTALS:    |                |                      |               |             |            |               |                     |                       |              | 3616.73             | 151.09                |
| DEPARTMENT OF YOUTH AFFAIRS                                      |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
| TOTALS Excluding Retro:                                          |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
|                                                                  | Regular \$ | Overtime \$    | Holiday \$           | Night Diff \$ | EMT \$      | Typhoon \$ | Nurse Pay \$  | OC 114 GC Hazard \$ | OC 115 GC Govt Cntrfb |              |                     |                       |
|                                                                  | .00        | .00            | .00                  | .00           | .00         | .00        | .00           | .00                 | .00                   | 2405.76      |                     |                       |
| TOTALS Retro Only:                                               |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
|                                                                  | 6.62       | .00            | .00                  | .00           | .00         | .00        | .00           | 35285.11            | .00                   |              |                     |                       |
| GRAND TOTAL                                                      |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
|                                                                  | 6.62       | .00            | .00                  | .00           | .00         | .00        | .00           | 35285.11            | .00                   | 2405.76      |                     |                       |
| TOTAL Excluding Retro: 2405.76                                   |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
| TOTAL Retro Only: 35291.73                                       |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |
| 37697.49                                                         |            |                |                      |               |             |            |               |                     |                       |              |                     |                       |

Run date: 11/06/18  
Run time: 15:06:49

Department of Administration  
Labor Cost Distribution Report  
Check year: 2018 Run Id: 144

Page : 1  
Program : PAYU008

Job Order # Body Employee Id Employee Name  
Result Overtime Holiday Night Diff EMT Typhoon Nurse Pay Hazard Govt Cntryb  
201018001 1030 XXXXX9262 1 FLORES, FRANCINE MF

201018001 TOTALS: \$100A182010E1001 DIV OF YOUTH DEVELOPMENT

Dept 10 TOTALS: DEPARTMENT OF PUBLIC WORKS

|        |       |
|--------|-------|
| 316.38 | 97.09 |
| 316.38 | 97.09 |
| 316.38 | 97.09 |