



SANCTUARY INCORPORATED OF GUAM

"Helping Youth and Families Help Themselves" since 1971

Address: 406 Maimai Rd., Chalan Pago, Guam 96910
Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100



October 10, 2018

TO: Mr. Peter Alexis Ada, Director
Department of Youth Affairs
#169 San Isidro St.
Mangilao Guam 96923

Handwritten signature and date: 10/11/18



Department of Youth Affairs

OCT 10 2018

Handwritten signature
Director's Office

Handwritten signature and date: KAGM 10/10/18

RE: Quarterly Program Status Report

Hafa Adai Mr. Ada:

Attached is the quarterly status report for the period of **July 1, 2018-September 30, 2018**. If you should have any questions or require more information, please feel free to contact me at 475-7101.

Si Yu'os Ma'åse.'

Handwritten signature of Theresa C. Arriola

THERESA C. ARRIOLA
Executive Director



Sanctuary, Incorporated of Guam

A Non-profit Organization Established in 1971

406 MaiMai Road Chalan Pago, Guam 96910 • Administrative Office (671)475-7101

Crisis Hotline (671)475-7100 • Fax (671)477-3117 • Email: sanctuar@ite.net

www.sanctuaryguam.com

October 09, 2018

Mr. Peter Alexis Ada
Director of Youth Affairs
P.O. Box 236371 GMF
Barrigada, Guam 96921

Dear Mr. Ada:

Hafa A dai! The information provided below is for the Runaway Homeless and Abuse Program (4th Quarter of Fiscal Year 2018) from July 01, 2018 thru September 30, 2018.

We have listed all expenditures for services and equipment that were \$5,000 or greater.

Services	-0-
Equipment	-0-
Inventory Property	-0-

Please let us know if you have any questions.

Un Dankalu na Si Yu'os Ma'ase,

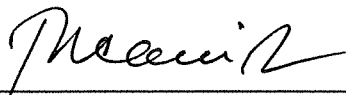
THERESA C. ARRIOLA
Executive Director

**Non Profit Organization Receiving Appropriations from Government of Guam
Pursuant to P.L. 31-77 (Sanctuary, Incorporated)
FY 2018 (July 01, 2017 - September 30, 2017)
4th Quarter Expenditure Report
Department of Youth Affairs
Runaway Homeless Program**

Fund	Contract Amount	Object Classification	Expenditure
General/Federal	\$ 332,150		
		Salary	63,471.35
		Benefits	6,283.27
		Travel	-
		Contractual	761.73
		Supplies & Materials	6,960.26
		Equipment	-
		Utilities	12,118.26
		Miscellaneous	6,786.17
		Vehicle Lease	-
		Grand Total	<u><u>\$ 96,381.04</u></u>

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF THE
EXPENDITURES FOR FISCAL YEAR 2018 FOR THE PROJECT ABOVE.

SIGNATURE OF AUTHORIZED OFFICIAL:



THERESA C. ARRIOLA
EXECUTIVE DIRECTOR

DATE: _____

10/9/18.

DEPARTMENT OF YOUTH AFFAIRS
 FY 2018 Runaway Homeless Youth (RHY)
 Monthly Project Expenditures and Obligations Report

Project Fiscal Year: FY 2018		Work Request/Contract #: 5100A182020CE005-230				
Project Title: Runaway Homeless Youth (RHY)		Project #:				
Contract Number: C160600142						
Reporting Period: July 01 - 31, 2018						
EXPENDITURE CATEGORY	A APPROVED BUDGET	B YTD ACTUAL EXPENDITURES THRU LAST MONTH	C CURRENT MONTH ACTUAL EXPENDITURES	D A+B YTD EXPENDITURES	E UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES)	BALANCE
SALARY (111)	218,456.97	130,759.89	20,477.82	151,237.71	0.00	67,219.26
OVERTIME (112)	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BENEFITS (113)	19,822.05	13,123.63	2,167.89	15,291.52	0.00	4,530.53
TRAVEL (220)	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL (230)	1,627.05	1,121.42	220.44	1,341.86	0.00	285.19
SUPPLIES (240)	22,750.78	11,646.58	2,935.71	14,582.29	0.00	8,168.49
EQUIPMENT (250)	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TESTING (271)	345.47	285.47	0.00	285.47	0.00	60.00
Miscellaneous (290)	24,876.68	10,059.77	2,671.00	12,730.77	0.00	12,145.91
Power (361)	31,185.14	17,469.50	3,009.26	20,478.76	0.00	10,706.38
Water (362)	11,998.61	9,739.56	459.05	10,198.61	0.00	1,800.00
Telephone (363)	1,087.25	426.69	83.97	510.66	0.00	576.59
Capital Outlay (Tipping Fee)		0.00	0.00	0.00		0.00
TOTAL	332,150.00	194,632.51	32,025.14	226,657.65	0.00	105,492.35

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

Subgrantee Agency: Sanctuary, Incorporated

Theresa C. Arriola

Signature of Authorized Officials: Theresa C. Arriola, Executive Director

Date: 8/16/18
 8/17/18

DEPARTMENT OF YOUTH AFFAIRS
 FY 2018 Runaway Homeless Youth (RHY)
 Monthly Project Expenditures and Obligations Report

Project Fiscal Year:	FY 2018	Work Request/Contract #:	5100A182020CE005-230
Project Title:	Runaway Homeless Youth (RHY)		
Contract Number:	C160600142	Project #:	
Reporting Period:	August 01 - 31, 2018		

EXPENDITURE CATEGORY	A APPROVED BUDGET	B YTD ACTUAL EXPENDITURES THRU LAST MONTH	C CURRENT MONTH ACTUAL EXPENDITURES	D A+B YTD EXPENDITURES	E UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES)	BALANCE
SALARY (111)	218,456.97	176,232.16	20,195.06	196,427.22	0.00	22,029.75
OVERTIME (112)	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BENEFITS (113)	19,822.05	17,321.92	2,368.87	19,690.79	0.00	131.26
TRAVEL (220)	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL (230)	1,627.05	1,396.56	149.85	1,546.41	0.00	80.64
SUPPLIES (240)	22,750.78	16,323.14	1,813.54	18,136.68	0.00	4,614.10
EQUIPMENT (250)	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TESTING (271)	345.47	345.47	0.00	345.47	0.00	0.00
Miscellaneous (290)	24,876.68	13,694.74	3,778.02	17,472.76	0.00	7,403.92
Power (361)	29,685.14	23,017.61	2,735.25	25,752.86	0.00	3,932.28
Water (362)	13,498.61	11,434.31	1,368.41	12,802.72	0.00	695.89
Telephone (363)	1,087.25	567.49	55.98	623.47	0.00	463.78
Capital Outlay (Tipping Fee)		0.00	0.00	0.00	0.00	0.00
TOTAL	332,150.00	260,333.40	32,464.98	292,798.38	0.00	39,351.62

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

Subgrantee Agency: Sanctuary, Incorporated

Signature of Authorized Officials: *for* Theresa C. Arriola, Executive Director

Date: 9-21-2018

DEPARTMENT OF YOUTH AFFAIRS
 FY 2018 Runaway Homeless Youth (RHY)
 Monthly Project Expenditures and Obligations Report

Project Fiscal Year: FY 2018		Work Request/Contract #: 5100A182020CE005-230				
Project Title: Runaway Homeless Youth (RHY)		Project #:				
Contract Number: C160600142		Project #:				
Reporting Period: September 01 - 30, 2018		Project #:				
EXPENDITURE CATEGORY	A APPROVED BUDGET	B YTD ACTUAL EXPENDITURES THRU LAST MONTH	C CURRENT MONTH ACTUAL EXPENDITURES	D A+B YTD EXPENDITURES	E UNLIQUIDATED OBLIGATIONS (OUTSTANDING ENCUMBRANCES)	BALANCE
SALARY (111)	219,225.69	196,427.22	22,798.47	219,225.69	0.00	0.00
OVERTIME (112)	0.00	0.00	0.00	0.00	0.00	0.00
FRINGE BENEFITS (113)	21,437.30	19,690.79	1,746.51	21,437.30	0.00	0.00
TRAVEL (220)	0.00	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL (230)	1,713.93	1,546.41	167.52	1,713.93	0.00	0.00
SUPPLIES (240)	21,982.06	18,136.68	2,211.01	20,347.69	0.00	1,634.37
EQUIPMENT (250)	0.00	0.00	0.00	0.00	0.00	0.00
DRUG TESTING (271)	365.47	345.47	20.00	365.47	0.00	0.00
Miscellaneous (290)	23,154.55	17,472.76	317.15	17,789.91	0.00	5,364.64
Power (361)	29,685.14	25,752.86	3,852.36	29,605.22	0.00	79.92
Water (362)	13,498.61	12,802.72	693.93	13,496.65	0.00	1.96
Telephone (363)	1,087.25	623.47	83.97	707.44	0.00	379.81
Capital Outlay (Tipping Fee)		0.00	0.00	0.00		0.00
TOTAL	332,150.00	292,798.38	31,890.92	324,689.30	0.00	7,460.70

I CERTIFY THAT THIS IS A TRUE AND CORRECT STATEMENT OF EXPENDITURES AND OBLIGATIONS OF THE PROJECT IDENTIFIED ABOVE FOR THE PERIOD NOTED AND THAT THE APPROPRIATE DOCUMENTATION TO SUPPORT THESE EXPENDITURES AND OBLIGATIONS ARE ATTACHED.

Subgrantee Agency: Sanctuary, Incorporated

Theresa C. Arriola

Signature of Authorized Official: Theresa C. Arriola, Executive Director

Date:

10/9/18



RELEASE OF CLAIM
 Department of Administration
 Division of Accounts

CONTRACT / PURCHASE ORDER NUMBER: _____ C160600142 _____

KNOW ALL MEN BY THESE PRESENTS: In consideration of the premise of the sum of _____

Three Hundred Thirty-Two Thousand One Hundred Fifty Dollars (\$ 332,150.00)
CONTRACT / P.O. AMOUNT

lawful money of the United States of America (\$ 324,689.30)
PAID TO DATE

of which has already been paid and Seven Thousand Four Hundred Sixty & 70/100 (7,460.70)
AMOUNT OWED

of which comprise of the following invoices: RHY2018-001, RHY2018-002, RHY2018-003, RHY2018-004, RHY2018-005
INVOICE NUMBER(S)

RHY2018-006, RHY2018-007, RHY2018-008, RHY2018-009, RHY2018-010, RHY2018-011, RHY2018-012
INVOICE NUMBER(S)

is to be paid by the Government of Guam under the above-mentioned contract, the undersigned Contractor does, and by the receipt of said sum shall, for itself, its successors and assigns, remise, release and forever discharge the Government of Guam, its officers, agents and employees of and from all liabilities, obligations and claims whatsoever in law and in equity under or arising out of said contract.

IN WITNESS WHEREOF, this release has been executed this 29th day of October, 20 18.

 WITNESS

 DATE

Katherine Dominguez
 CONTRACTOR / VENDOR

BY: Katherine Dominguez

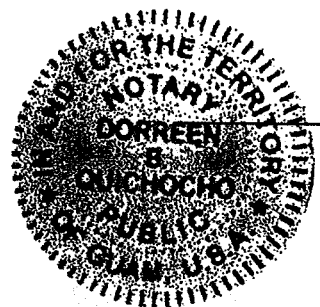
TITLE: Acting Executive Director

DATE: 10/29/18

CERTIFICATION
 (For Registered Contracts Only)

I, _____, certify that I am the _____ of the Corporation as Contractor in the foregoing release; that _____ who signed said release on behalf of the Contractor was the _____ of said Corporation; that said release was duly signed for and in behalf of said Corporation by authority of its governing body and is within the scope of its corporate powers.

County/City of Hagatna
 Commonwealth/State of Guam
 The foregoing instrument was subscribed and sworn before me this 29th day of October, 2018 by Katherine L. Dominguez
 (Notary Public)
 My Commission Expires July 01, 2021



DORREEN B. QUICHOCHO
 NOTARY PUBLIC
 In and for Guam
 My Commission Expires July 01, 2021
 111 Chalan Santo Papa, Hagatna, GU 96910



SANCTUARY, INCORPORATED



"Helping Youth and Families Help Themselves" since 1971

Address: 406 Maimai Rd., Chalan Pago, Guam 96910 * Tel: 475-7101 * Fax: 477-3117 * Crisis Hotline: 475-7100
Website: www.sanctuaryguam.org * E-mail: inquiries@sanctuaryguam.org

October 26, 2018

Memorandum

To: All Sanctuary Staff

From: Executive Director

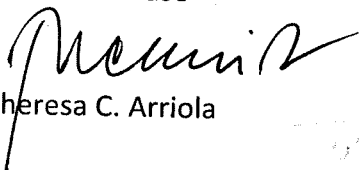
Re: Acting Executive Director

Hafa Adai:

Please be advised that I will be off-island for a FYSB Conference effective Monday, October 29th through Sunday, November 4, 2018. During my absence, I am appointing Kathy Dominguez as Acting Executive Director.

Please extend your usual cooperation and support to Ms. Kathy during this time.

Si Yu'os Ma'ase


Theresa C. Arriola

FY 2017-2018 RUNAWAY HOMELESS YOUTH (RHY) BASIC CENTER

Department of Youth Affairs

QUARTERLY PERFORMANCE REPORT FORM

ORGANIZATION/AGENCY: Sanctuary Incorporated of Guam	
VENDOR NUMBER: S1456001	
PERSON COMPLETING REPORT: Isalyn Concepcion	
TELEPHONE: 475-7101	FAX: 477-3117
REPORT PERIOD: July 1, 2018-September 30, 2018	DATE OF REPORT: September 8, 2018

Project Description:

The Runaway Homeless Youth (RHY) CO-ED shelter is a community based program specifically designed to assist runaway, homeless, victims of abuse and other similarly troubled youth and their families. The program provides a 24-hour shelter and care as a safe home for runaway, homeless and victims of abuse for up to 30 days during which case management services are provided in resolving their issues of conflict in times of crisis at the same time keeping focus on strengthening the family as a collective unit. The case management unit includes crisis intervention, individual program planning, group and family counseling, aftercare, outreach and referrals. The primary purpose of the program is to 1) provide a viable temporary safe alternative to the natural home, detention center or the streets; and 2) to facilitate the problem solving process of case management by lowering the level of tension in the family to a point in which constructive dialog may begin.

Project Goals and Objectives; Project Activities; Project Performance Measures; Project Outcomes:

<p>Goal: The overall goal of the CO-ED is to provide professional services for up to 200 who are runaways, homeless, or victims of abuse.</p> <p>Decrease recidivism and problems of runaways and homeless youth.</p> <p>Objective 1. To increase the awareness of available services and issues related to Runaway and Homeless youth and victims of abuse by conducting outreach efforts directed at youth, parents, and community agencies through a 24-hour crisis hotline, presenting information through the local media (newspapers, television & radio), public presentations, bus stop murals, school presentations, door-to-door street outreach, and informational displays at shopping centers throughout the island.</p> <p>Indicator/Outcomes/Periodicity: <i>Awareness of available services for run away and troubled youth for the community of Guam as a whole.</i></p>	<ul style="list-style-type: none"> - For this reporting period, our agency provided services for seventeen (17) youth in the community. One (1) that ran away from home, seven (7) were victims of neglect, four (4) was on a temporary timeout, and ten (5) were on extended furlough from the Department of Youth Affairs.
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<p>Activity A: The Emergency Shelter program will provide individual supportive counseling at least twice a week for each youth residing in the shelter.</p> <p>Time Line: Daily; ongoing daily sessions</p> <p>Responsible Parties: Case Manager and Residential Assistants</p>	<p>Results: During, this reporting period, eleven (11) youth resided in the shelter during the month of July. Fifteen (15) youth resided in the shelter during the month of August. Nine (9) youth resided in the month of September. At least four hundred and fifteen (415) individual supportive counseling sessions were conducted that included educational, health and personal growth.</p>
<p>Activity B: To provide therapeutic and recreational activities for youth to promote personal well being.</p> <p>Timeline: Daily</p> <p>Responsible Parties: Case Manager and/or Residential Assistants</p>	<p>Results: On a weekly basis, the program facilitates various activities for therapeutic and recreational purposes such as life skills to include money management, cooking skills, home management, mentoring, and exercise to promote social skills and healthy personal growth.</p>
<p>Objective II. To increase crisis intervention services to runaway and homeless youth and their families by providing 24 hours services to 200 youth parent and/or community members.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of children and their families in crisis situations who use Emergency Shelter services.</i></p> <p>Activity A: 24-hour crisis hotline is open to the general public to provide immediate feedback, assessments and referrals to appropriate agencies.</p> <p>Time line: on-going</p> <p>Responsible Parties: Crisis Intervention Worker and Case Manager II</p>	<p>Results: Roughly two hundred and ten (210) contacts were made via 24-hour crisis hotline.</p> <p>Household and family dynamics, beyond control behavior, physical abuse, neglect, runaway, homelessness, and sexual abuse were the top issues of concern for youth who accessed the crisis hotline.</p>
<p>Activity B: Provide referral services for all youth and their family members assessed for services needed from other agencies.</p> <p>Timeline: on-going</p> <p>Responsible Parties: Crisis Intervention Worker, Case Manager I and Case Manager II</p>	<p>Results: An estimation of one hundred and twenty (120) referrals were made to other agencies, organizations, such as Guam Behavioral Health and Wellness Center (GBHWC), Guam Police Department, Sanctuary D&A, Sanctuary Youth Anger Management (YAM), Sanctuary Strengthening Families Program (SFP), Child Protective Services, I Famagu'on-ta, GALA , and Big Brothers Big Sisters, and Island Girl Power.</p>

<p>Objective III: To reduce the problems of youth 12-17 who are runaway, homeless and victims of abuse by providing temporary shelter and aftercare services for up to 10 youth at any given time while they resolve problematic issues.</p> <p>Indicators/Outcomes/Periodicity: <i>Accessibility of emergency 24hr placement for runaway and homeless youth needing assistance/guidance to begin the reunification process.</i></p> <p>Activity A: The project will provide temporary shelter and aftercare service for 10 youth 12-17 years of age for up to 30 days while providing the youth with supportive counseling and connecting youth and families with other agencies.</p> <p>Activity B: The project will provide basic necessities such as food, clothing, shelter, and transportation services to and from school and appointments while also providing supportive counseling and guidance to promote reunification and reconciliation.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Case Manager II, Case Manager I</p>	<p>Results: During this quarter a total of seventeen (17) youth received shelter services. There were seven (7) new intakes admitted to shelter. Six (6) youth continued to receive shelter services into the month of August. Four (4) youth continued to receive shelter services into the month of September. Three (3) clients placed in aftercare services after being exited from this shelter.</p> <p>During this reporting quarter three (3) clients transitioned into the care of their biological parents/legal guardians, four (4) were transitioned to a family relative, one (1) client was placed back into the custody of the Department of Youth Affairs, services for three (3) clients were terminated, and two (2) was transitioned into another transitional living program. A total of thirteen (13) youth were exited from the COED Emergency shelter.</p> <p>Results: During this quarter all youth who were admitted into shelter met their basic needs and referred to appropriate agencies or organizations to further meet the youth and family's needs. The Case Managers and Executive Director worked with other agencies and organizations in the field of human services to help work towards promoting reunification and reconciliation between the youth and family.</p>
<p>Objective IV To strengthen family relationships of 120 youth and their families through individual family and group counseling to resolve conflicts that will lead to familial reconciliation and reunification.</p> <p>Indicators/Outcomes/Periodicity: <i>Conflict Mediation skills of children and their families</i></p> <p>Activity A: Provide family skills training sessions for youth and their families experiencing crisis situations through Sanctuary's 24-hour crisis hotline or Emergency Shelter Program.</p> <p>Time line: ongoing</p>	<p>Results: A total of seven (7) family skills training sessions were provided this reporting period to youth and their families experiencing crisis and conflict. Family sessions were conducted as well to develop a reunification plan. During this quarter all other youth transitioned back home to a parent/legal guardian, relative placement, the Department of Youth Affairs, or other youth center facilities.</p>

<p>Responsible Parties: Crisis Intervention Worker, Case Manager</p>	
<p>Activity B: The Project will conduct 45 Anger Management groups for children in crisis situations to learn assertive, non-violent ways of channeling their anger.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: AmeriCorps facilitators and volunteers.</p>	<p>Results: A total of thirteen (13) Middle/High School YAM classes were conducted during this reporting period with a total of twenty one (21) youth who received YAM classes at the Astumbo Middle School and Main Office at Sanctuary Incorporated of Guam. These youth were mentored by Sanctuary's AmeriCorps Volunteers during the group session. The group's participants consisted of youth in Sanctuary programs, as well as outside referrals from other agencies such as GDOE, I Famagu'on-ta, Probation as well as self referrals.</p>
<p>Objective V: To decrease recidivism and problems of runaway and homeless youth and their families to assist with their transition back home and meet their long-term needs.</p> <p>Indicators/Outcomes/Periodicity: <i>Availability of supportive services to children and their families in crisis situations.</i></p> <p>Activity A: The project will provide individual supportive counseling for youth and their parent/legal guardians assisting them in making appropriate decisions relative to their family dynamics.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Crisis worker and Case-Manager</p>	<p>Results: Individual supportive counseling sessions were provided this reporting period to assist youth and their parent/legal guardians to make appropriate decisions relative to their family dynamics. The breakdown of the sessions are as follow:</p> <ul style="list-style-type: none"> - Four hundred and fifteen (415) youth individual supportive counseling sessions. - Seven (7) parent individual supportive counseling sessions. - IPP completion rate for this quarter is at 63.15%
<p>Activity B: The project will provide case management services for youth and their families that will enhance stabilize and strengthen their relationships.</p> <p>Timeline: ongoing</p> <p>Responsible Parties: Case Manager II and Case Manager I</p>	<p>Results: Seventeen (17) youth received case management services via the Co-Ed Shelter and three (3) participated in Aftercare services.</p>

Problems Encountered:

A challenge encountered this quarter is again not being able to identify an alternate placement in a timely manner for youth who are wards of the state due to exhaustion of alternate familial/relative placement and

limited foster care placement. The youth and parent(s)/legal guardian(s) are always encouraged to sign up for aftercare services to assist with transitioning the youth back home and if problems may arise. Unfortunately, for this quarter, most clients who exited from our care chose not to participate in aftercare; however, they were still provided with a transitional plan to be used at home with their family or individuals they have transitioned to/with. Parent involvement in the programs we offer (groups and supportive counseling) is limited; parents do not participate in all the services we recommend despite agreeing to participate and access other services upon intake of client. Lastly, parents and/or guardians failed to make regular or any contact with their child while in the shelter. It was a challenge to establish communication and schedule family quality time due to parents and/or guardians being out of reach or difficult to contact.

Future Plans:

The Case Management and Counseling department continue to develop corrective action plans to address several gaps in services such as improving placement time periods, monitoring of case management activities, and case updates. Sanctuary continues to partner with agencies such as Child Protective Services and the Department of Youth Affairs by increasing day to day communication to discuss ways to better serve clients in shelter. To assist with these plans, we continue to increase our staff population. Executive Director Theresa C. Arriola continues to find innovative ways to access support services that directly benefit the COED Emergency shelter. We also receive funding under the VOCA grant to assist victims of crimes, which we often encounter; and funding through the Basic Center grant to assist in funding self-referrals in shelter. We have also just received another grant Administration for Native Americans (ANA), "Inafa'maulek" Summer/After School Program to build resiliency among youth we serve and in the community.

Performance Measures:

Social Competence	Case Manager and shelter staff have reported to observe improvement in social interactions and, defined as maintaining positive relationships with others 15 of 17 (88%) clients served within this reporting period. Observations are based on demeanor and nature of client interactions as documented using daily client progress reports.
Family Relationships	Noted improvements in family relationships, defined as willingness to address family issues, and improved styles of communication, has been reported by case manger 7 of 17 (41%) based on parents verbal feedback to the Case Manager. Several of the clients during this reporting period were wards of the state. The number provided above only includes clients who were able to work towards reunification with a family member or foster parent. It is challenging to work on a family relationship when a family member or foster parent is not identified or uninvolved. More than 30 days are needed to work on fostering a positive relationship when working with CPS clients and their family members or foster parent.
Families Satisfied with Program	A total of out of 23 family members reported verbal feedback during this reporting period. Of the total number of family members who have reported

	<p>92% have stated to be satisfied with all aspects of the program including, 84% of families stating that they will access Sanctuary services for future familial issues. Again the numbers above only include cases in which parental involvement is present. Areas surveyed include:</p> <ol style="list-style-type: none"> 1) Noted quality in family relationships 2) Future access of services 3) Accessibility and response time 4) Overall rating of services 5) Recommending services to others
Client Satisfaction	<p>Of all clients who have completed satisfaction survey, 100% have reported that they felt safe while here at Sanctuary. A total of 100% have rated that they were either very satisfied or satisfied with the overall care and support services received.</p>

Performance Measures	Data
<p>Performance Measures: Number and Percent of program youth committed to correctional facility. Definition: The number of program youth who have been ordered to a correctional facility. Include youth mandated to any secure residential facility including juvenile correctional and adult correctional facilities. Official records are the preferred data source.</p>	
<p>Reporting Format:</p> <p>A. The number of program youth enrolled in a correctional facility</p>	5
B. Number of youth in the program.	17
C. Percent (A/B)	29.4%
<p>Performance Measures (Description) Number and percent of program youth completing program requirements Definition: The number and percent of program youth who have successfully fulfilled all program obligations and requirements. Program obligations will vary by program, but should be a pre-defined list of requirements or obligations that clients must meet prior to program completion. Program records are the preferred data source.</p>	
<p>Reporting Format:</p> <p>A. The number of youth who exited the program having completed program requirements.</p>	9
B. Number of youth who left the program.	13
C. Percent (A/B)	69.2%

