



FREQUENTLY ASKED QUESTIONS

1. What is the 2025 Governor's Summer Youth Employment Program (GSYEP)?

The GSYEP provides youth 15-17 years of age opportunities for positive youth development and valuable entry-level workforce experience at various Government of Guam line and autonomous agencies to include the legislature, the judiciary, and the mayor's offices.

2. What are the criteria to participate in the 2025 Governor's Summer Youth Employment Program?

To be considered for the program applicants must be:

- Between the ages of 15-17 **on or before June 9, 2025.**
- Resident of Guam
- Able to complete the full six (6) weeks, 30 hours per week, of the program (June 9th through July 18th).

3. When will the program begin?

The program will begin on **June 9, 2025**, and end on **July 18, 2025**.

4. What documents are required to enroll in the program?

In order to successfully enroll in the program, all applicants will be required to submit the following documents and information:

- Completed 2025 GSYEP - GovGuam Application Form (all signatures required)
- Copy of Applicant's Photo ID (e.g., Guam I.D., Driver's License, or Passport)
 - If submitting a current school ID, a copy of the Applicant's birth certificate is required.
- Copy of parent/legal guardian's Photo ID (e.g., Guam ID, Driver's License, or Passport)
- Copy of Applicant's Social Security Card or document confirming SSN (e.g., tax form) or copy of document confirming Taxpayer Identification Number



5. Where can interested applicants pick up an application?

Type of Application	Applications available:	Date and time:	Location:
GovGuam	In-person	May 07 - May 09, 2025 Wednesday-Friday 8:00 a.m. to 5:00 p.m.	<p><u>Lågu Resource Center</u> 143 Catalina Lane, Dededo (across Maria Ulloa Elementary School) Tel: (671) 635-4392/3</p> <p><u>Kåtтан Resource Center</u> 228 Teresita Lane, Mangilao (Behind the DYA main compound) Tel: (671) 477-9557/8</p> <p><u>Håya Resource Center</u> 321 Calle De Los Marteres, Hågat (across Hågat Church) Tel: (671) 565-5031/2</p>

6. When will applications be accepted?

- Applications will be accepted beginning **May 12 - May 16, 2025 from 8:00 A.M. - 5:00 P.M.**
- Applications will only be accepted at DYA Youth Resource Centers.
- All applications have a control number and therefore cannot be duplicated.
- The applicant name should correspond with the control number listed on the log sheet.



7. Who can submit an application?

Anyone can submit an application. However, incomplete applications will not be accepted. Applications will be considered incomplete if required documents are not provided or the application is missing signatures (refer to #4).

8. What if the applicant does not have a photo ID?

Applicants must provide a valid, government-issued photo ID to participate in the program. If submitting a current-year (SY 24-25) school ID, a copy of the applicant's birth certificate must be provided.

9. How are applicants selected?

Applicants are required to meet the criteria of eligibility (refer to #2) and submit a completed application packet with required supporting documents (refer to #4).

10. How many hours can the participant work and how much are they paid?

Participants will be required to complete 30 hours per week at \$10.00 per hour (\$300.00 gross weekly) for six (6) weeks.

11. What payroll deductions will be applied?

Social Security and Medicare tax will be deducted biweekly.

12. Will participants need to submit a W-4 tax form?

No. Guam tax withholding will not be deducted from the participants' payroll. NOTE: W-2 *Guam Wage and Tax Statement* will be issued by DYA (Date/Time to be announced).

13. Will direct deposit be available?

No.

14. Who is responsible for placing the participants at worksites?

The Department of Youth Affairs. Assignment is based on the applicant's interest / skills indicated on their submitted application, as well as host availability. DYA will do its best to assign participants based on their requests.



15. How will my child find out if he/she has been selected?

Applicants or Parent/Legal Guardian will be notified via phone or email, at least two weeks prior to the start of the program. Please be sure to provide reliable contact information, including a monitored email address, on the application. DYA may be calling from an “Unknown” or “Private” number. Information provided by DYA will include work placement, point of contact, contact number of your assigned host, etc.

16. Can a participant request to change work assignments?

All requests will be considered on a case by case basis.

17. Will lunch be provided?

No. Participants must provide their own lunch.

18. Will the participants be able to leave the worksite for lunch?

A **GSYEP Permission to Leave Worksite** authorization form *must* be signed by the parent/legal guardian and submitted to the host agency should the participant wish to leave the worksite.

19. Will participants be able to make up hours if they are unable to report for duty on their daily schedule?

Make-up hours will be at the discretion of the host agency.

20. Will participants be able to earn service-learning hours during GSYEP?

Participants must consult with their respective schools before performing any service learning hours.

21. Are applicants eligible if they have plans to travel off island or attend summer school during the course of the program?

Applicants must be able to fully complete the required 30 work hours per week during the six (6) week program (June 9th - July 18th).

22. Is the participant allowed to apply for both Child Care and GSYEP?

No, the applicant must only select one.



For further inquiries please contact the following DYA Youth Resource Centers.

- **Håya:** (671) 565-5031/2
- **Kåttan:** (671) 477-9557/8
- **Lågu:** (671) 635-4392/3

Email: dya.youth.employment@dya.guam.gov

Americans with Disabilities Act (ADA) Accommodation

The Department of Youth Affairs is committed to providing access, equal opportunity and reasonable accommodations for individuals with disabilities in employment, its services, programs, and activities. If your child(ren) is selected to participate in the Governor's Summer Youth Employment Program and they are a youth with a disability that requires reasonable accommodations in order to participate, please contact (671) 477-9557/8 to discuss your specific accommodation needs confidentially.